

## **AMC FAQ'S:**

**Question:** How much is the application fee?

**Answer:** R4-46-704. Fee

A. The fee to apply for initial registration is \$2,500 regardless of the number of appraisers on the appraiser panel. Upon expiration of the initial registration the fee to apply for a two year renewal registration is \$2,500 regardless of the number of appraisers on the appraiser panel.

**Question:** How do I go about getting the fingerprint card for our AMC application? Do I need to turn the card in with the application?

**Answer:** At this time we are not set up to process the fingerprint cards for the AMC's. Please make sure to include a note with your application stating that the fingerprint cards and fingerprint card fees are not included with the application, and also include how many cards you will need and that you will comply once they are available. Also include with your application a 9x12 self addressed envelope so that we may send the fingerprint cards to you once our process has been set up. This will not hold you back from being considered for registration at this time.

**Question:** Can you recommend a company that we can obtain our bond from?

**Answer:** The Board is unable to recommend any surety agencies. You may contact the Arizona Department of Insurance at 602-364-2496 and ask for a list of companies that provide bonds.

**Question:** We are turning our application in for registration; can we continue to operate in Arizona until we receive our registration?

**Answer:** No. You will not be able to operate in the State of Arizona without being registered. All registrations will be posted by the registered business' name on our website, [www.appraisal.state.az.us](http://www.appraisal.state.az.us).

**Question:** I received an order for an appraisal from an AMC that is not listed on your website. Are they registered to do business as an AMC in Arizona?

**Answer:** AMC's who have been registered to do business in the state of Arizona have been posted to our website. If you receive an order from an AMC that is not registered on our website please forward a copy of the order to Amanda at [appraisal@appraisal.state.az.us](mailto:appraisal@appraisal.state.az.us). You can also inform the company of the new law and direct them to our website for an application.