



ARIZONA BOARD OF APPRAISAL

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AGENDA REGULAR BOARD MEETING FEBRUARY 10, 2012 AT 8:30 A.M.

**1616 W. Adams Street, Basement Auditorium
Phoenix, Arizona 85007**

The Board may go into Executive Session for the purposes of obtaining legal advice from the Board's attorney on any matters listed below pursuant to A.R.S. § 38-431.03(A)(3). In addition, the Board may go into Executive Session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Board's attorneys regarding pending litigation and to consider its position and instruct its attorneys regarding same.

1. CALL TO ORDER AND APPROVAL OF MINUTES:

- A. Call to Order and Roll Call
- B. Pledge of Allegiance to the Flag of the United States of America
- C. Approval of the Minutes

January 27, 2012

2. PUBLIC ANNOUNCEMENTS AND CALL TO THE PUBLIC:

The Board may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the Board on any issue within its jurisdiction. The Board may respond to criticism, may ask staff to review a matter, and/or may ask that a matter be put on future agenda. The Board may not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. See A.R.S. § 38.431.01(G). **Anyone wishing to address the Board during the open call to the public is required to complete the form provided with the agenda at the time of the meeting. Members of the public may, at the Board's discretion, be allowed to address agenda items. The Board may limit persons speaking during this time to a reasonable number on any public comment matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so.**

3. COMPLAINT REVIEW

A. INFORMAL HEARINGS:

(10:00 a.m.)

3133 Brad L. Duecker
3179

Certified Residential Appraiser #21934
(See 3E Below)

(10:00 a.m.)

3144 Ryan A.P. Fortuna

Certified Residential Appraiser # 21989
(See 3E Below)

(10:00 a.m.)

3292 Mark S. Glade

Certified Residential Appraiser # 21095

B. INVESTIGATIVE FILE REVIEW:

3182/ Richard t. Salceda
3221

Discussion, consideration, and possible action following receipt of investigative reports
(See 3E Below)

3208 Arturo G. Reeder

Discussion, consideration, and possible action following receipt of investigative report
(See 3E Below)

3235 Forrest K. McElmurry

Discussion, consideration, and possible action following receipt of investigative report

C. COMPLIANCE FILE REVIEW:

3300 Daniel O. Ragno

Discussion, consideration, and possible action concerning respondent's failure to sign 11/28/11 proposed Consent Agreement and Order and respondent's counteroffer

D. INITIAL (FIRST) FILE REVIEW: First review and possible action following receipt of reply from Respondent's expiration of Respondent's reply date, or extension of Respondent's reply date:

3332 Wade A. LaVigne

(See 3E Below)

3338 James E. Clevenger

3339 Brent P. Hillman

3340 Donald J. Stenberg

3341 Gordon M. Hugh

3342 Patricia L. Gerarde

3343 Peter Crimando

3344 Shawn T. Sutton

3345 Michelle T. Caraballo

3346 Debra J. Rudd

3347 Jeff A. Hylands

3348 Michelle D. Clark

3350 Mark A. Heitzinger

3351 Debbie M. Robinson

3352 Tracey M. Captain

3354 Donna L. Hastings

3358 Jay A. Josephs

(See 3E Below)

3360 Jeffrey P. Wright, Jr.

E. 12-MONTH FILE REVIEW: Review and possible action on Complaints pending longer than 12 months from receipt of reply:

		<u>Reply Date</u>	<u>Status</u>
2836	Jay A. Josephs	4/21/09	Pending Other & (See 3D Above)
2912	Flo C. Lehnus	8/3/09	Pending Other
3136		6/24/10	Pending Other
2920/	Ronald R. Zimmerman	8/10/09	Pending Other
2931		8/14/09	Pending Other
2952	Keith J. Holmes	9/15/09	Pending Other
2984	Kyle D. Lindsey	9/28/09	Hold
3113		5/10/10	With Investigator
2985/	Julie D. Friess	9/28/09	Pending Informal Hearing 2/24/12
2989		9/28/09	Pending Informal Hearing 2/24/12
3013	James A. Woods	10/23/09	Pending Informal Hearing 2/24/12
3023/	Jack L. Newman	11/9/09	Pending Other
3024		11/9/09	Pending Other
3067	Stephen D. Fetters	1/16/10	Pending Other
3068	David C. Lennhoff	2/3/10	Hold
3069	Harry A. Horstman III	2/3/10	Hold
3081	Sterling F. Slaughter	3/1/10	Hold
3105	Walter W. Reed	5/10/10	Pending Other
3121	Cora L. Shurtz	5/26/10	Pending Other
3131	Lance A. Lafata	6/14/10	Pending Informal Hearing 3/9/12
3133	Brad L. Duecker	6/15/10	(See 3A Above)
3179		10/25/10	(See 3A Above)
3134	Julie E. Kearns	6/23/10	Pending Other
3144	Ryan A.P. Fortuna	7/16/10	(See 3A Above)
3148	Philip G. Hudson, Jr.	7/26/10	Need Informal Hearing
3153	Robin E. Pinkus	8/4/10	Need Informal Hearing
3165	Scott A. Armstrong	9/8/10	Pending Other
3169	Josh C. Allison	9/20/10	Back from Investigation
3177	Thereasa L. McReynolds	10/13/10	Need Informal Hearing
3182	Richard T. Salceda	10/27/10	(See 3B Above)
3221		1/4/11	(See 3B Above)
3188	Kevin P. Dowling	11/5/10	Pending Other
3222		1/5/11	Pending Other
3191	Stephen M. Steitz	9/23/10	Need Formal
3196	Wade A. LaVigne	12/6/10	Need Formal & (See 3D Above)
3210		12/16/10	Need Formal (See 3D Above)
3208	Arturo G. Reeder	12/16/10	(See 3B Above)
3209	Kevin J. Rodolico	5/18/10	Pending Other

4. APPRAISAL MANAGEMENT COMPANIES AMC's:

A. INITIAL (FIRST) FILE REVIEW:

A0052	Broad Street Valuations, Inc.
A0053	Foxtrot Corporation
A0054	Accurate Appraisal Management Services

B. COMPLIANCE FILE REVIEW

A0021 Real Estate Transactions

5. REPORTS OF CHAIRPERSON, EXECUTIVE DIRECTOR AND COMMITTEES:

A. EXECUTIVE DIRECTOR REPORT:

- (1) Assistant Attorney General's assignments
- (2) Complaints with answer dates extended by staff
- (3) Complaint statistics

B. COMMITTEE REPORTS:

(1) **APPLICATION REVIEW:**

Discussion, consideration, and possible action on recommendations from the Committee regarding approval of applicants and revisions to application materials and procedures (See attached Committee meeting agenda)

(2) **APPRAISAL TESTING AND EDUCATION:**

Discussion, consideration, and possible action on recommendations from the Committee regarding approval of courses, course providers and education requirements (See attached Committee meeting agenda)

6. NEW BUSINESS:

(1) Discussion, consideration, and possible action on the attendance for the Spring AARO (Association of Appraiser Regulatory Officials) Conference April 21, 2012 by one or more Board member/Staff and required funding.

(2) Discussion, consideration and possible action concerning pending legislation, including but not limited to HB2778.

7. CONFIRMATION OF MEETING DATES, TIME, LOCATIONS AND PURPOSES:

Dates and times

8. ADJOURNMENT:

One or more members of the Arizona Board of Appraisal may participate by telephone conference call. Members of the Board will attend either in person or by telephone conference call. All items assigned a specific time will be addressed at that time or as soon thereafter as the item may be heard. All items not assigned a specific time may be addressed at any time during the meeting. Copies of this agenda and additional information regarding any of the items listed above may be obtained 24 hours prior to the scheduled meeting from the Arizona Board of Appraisal, 1400 W. Washington, Suite 360, Phoenix, Arizona, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding holidays. Telephone: (602) 542-1558, or on the Board's website under Meetings. If a disabled person needs any type of accommodation, please notify the Board's ADA Compliance Coordinator, Dan Pietropaulo, as soon as possible prior to the meeting at (602) 542-1593.